

Meeting No - 1

21/06/19.

A Meeting of Department of Microbiology is conducted on 21/06/19 at 3.00 PM in Microbiology lab.

The following members are present.

- 1. D. Jyothi - Incharge of Dept of Microbiology
- 2. S.V. Takasree - Incharge of Dept of Biochemistry

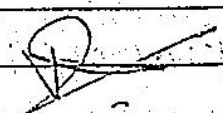
AGENDA: To appoint C. Dorcas Anand as guest faculty to teach Microbiology V.G classes.

RESOLUTION: It is resolved to engage the services of smt. C. Dorcas Anand as guest faculty to teach Microbiology on hourly basis with a payment of Rs. 200/- (two hundred only) per hour with maximum remuneration of Rs. 14,400 (fourteen thousand four hundred rupees only) per month with effect from 01/07/19. The same was taken consent from the Principal.

The workload allotted to the guest faculty is 18 hours per week.

Convener: D. Jyothi

Member: S.V. Takasree


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Meeting No: 2

24/06/19.

A meeting of Department of Microbiology is conducted on 24/06/19 at 3.00 PM in Microbiology Lab.

The following members are present:

1. D. Jyothi - Incharge of Dept. of Microbiology
2. Sd. V. Takaseen - Incharge of Dept of Biochemistry.

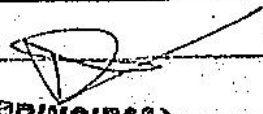
AGENDA:- To appoint E. Sarojini Devi as guest faculty to teach Microbiology U.G. classes.

RESOLUTION:- It is resolved to engage the services of smt E. Sarojini Devi as guest faculty to teach Microbiology U.G. classes on hourly basis with a payment of Rs 200/- (two hundred only) per hour with maximum remuneration of Rs 14,400 (fourteen thousand four hundred rupees only) per month with effect from 1/7/2019. The same was taken consent from the Principal.

The workload allocated to the guest faculty is 18 hours per week.

Convener: D. Jyothi

Member: Sd V Takaseen


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Dept. Meeting No: 3

12/7/2019

A meeting of the faculty of Microbiology is conducted in the lab on 12/7/2019 at 4:57pm and resolved the following.

1. Conduction of classes and syllabus coverage
2. Conduction of tests and assignments as per schedule
3. Conduction of extra-curricular activities
4. Teaching diaries, teaching plans.

1. D. Jyothi

2. Ch. Dorcas Anand